

Kinnersley Group Parish Council

**Parish Councillors are hereby summoned to attend the next meeting of
Kinnersley Group Parish Council to be held on
Tuesday 27th July 2021 from 7.30pm
in Norton Canon Village Hall**

Clerk's email address: clerk@kinnersleygrouppe.co.uk

The meeting will be conducted following current Government guidelines

Agenda:

Welcome and to introduce new interim clerk.

1. Acceptance of apologies for absence:

2. Declarations of interests - Disclosable Pecuniary, Non-Disclosable Pecuniary and Non-Pecuniary interests.

3.

Open Session: The time for each member of the public to speak is **limited to 5 minutes**. If more than one member of the public wishes to speak on the same topic then they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Close Open session

4. Approval of minutes from the Annual Parish Council meeting held 16th May 2021 and the Extra Ordinary Meeting held on 14th June 2021.

4.1 Norton Canon Litter pick (SS)

4.2 Norton Canon – verge cutting (SS)

5. Chairman's – update on working groups

5.1 Update on the Clerk vacancy/temporary 6-month contract/future advertising.

5.2 Consider Letton Flood hub

5.3 Consider Norton Canon and Letton SIDs applications for Assessment.

5.4 Update Community Email Initiative (CET)

6. Parish meeting HALC have raised a query over its relationship with Group Parish Council

7. Ward Councillors Report:

8. Highways and Footpath Officer

8.1 Discuss quote for SID post - £185.00

8.2 Confirm invoice forwarded to Police Commissioner for SID grant (will be ring fenced for this alone).

8.3 Consider Highways issues for next meeting

8.4 Litter pick equipment

8.5 Consider Memorandum of Understanding (MoU) – for approval (circulated)

8.6. Confirm all Footpath Officers have registered with Balfour Beatty.

8.7 Confirm Lengthsman Contract completed and registered with Balfour Beatty.

9. Finance: Current bank statement/schedule of payments circulated.

9.1 To agree payment of outstanding invoices.

SCHEDULE OF PAYMENT FOR JULY 2021

Cheque made payable to:	FOR:	GROSS	VAT	NET
Norton Canon Village Hall	Use of car park on 14 th June 2021 for Extra O meeting	£8.00		£8.00
Signal Community Newsletter Group	Advert	£7.00		£7.00
Lesley Hay	Salary July 21	£258.23		£258.23
HMRC	PAYE July 21	£64.60		£64.60
Expenses	July 2021	£24.24	£2.63	£21.61
HALC	Planning training	£210.00	£35.00	£175.00
Zoom annual subscription £103 divide by 5 - £17.00	Zoom annual subscription	£17.00		£17.00

9.2 Confirm end of year accounts 2020-2021 have been submitted.

9.3 Confirm VAT claim for reimbursement submitted.

9.4 Future on line banking

9.5 Annual Zoom contract

10. Planning:

10.1 Prior Approvals within our Group Parish Council - these are Agricultural barns:

P212516/PA7. Upper Ailey Farm, Ailey

P212570/PA7 - Hurstley Court, Letton

P212256/PA7 - Hurstley Court, Letton

10.2 Planning application No: 212327 Midland Farm Norton Canon (circulated)

(No objection raised – recorded on Planning website)

10.3 Planning Application No: 212334 - New Dairy Barn, Norton Canon (circulated)

(Site visit arranged – no objections raised – recorded on Planning website)

11. Recent Correspondence/items for next agenda (No discussion)

Consider private road sign Hurstley to stop articulated lorries from accessing.

12. Items for next agenda (No discussion)

13. Items of parish Interests:

13.1 Post Covid party

13.2 Queen's jubilee celebrations 2022

14. Date of next Meeting:

Signed: *Lesley A Hay* (Parish Clerk)

Date: 20th June 2021