

Kinnersley & District Group Parish Council
Minutes of a meeting held on 12th September 2017 at Norton Canon Village Hall

Present

Richard Betterton, Rosie Davidson, Don Evans, Janet Greenfield, Robert Humphreys, Reece Jones, Allan Lloyd, Roger Marshall, Stephen Turner, Patrick Wrixon (chairman)
Clerk in attendance, Ruth Lovelace.

Visitors

None

1. Apologies

Roger Bowen, Malcolm Lewis

Cllr Roger Phillips sent apologies due to a clash with another PC meeting in Arrow ward.

2. Approve the minutes of the last meeting

Minutes of the last meeting had been circulated to all members of the Council. These were confirmed and signed by the chairman.

3. Declaration by members of an interest relating to agenda items

There were none.

4. Matters arising from the previous meeting

Traffic speed, and the possibility of installing SIDs (speed indicator devices).

Janet Greenfield had contacted several Kinnersley residents via email asking if they considered SIDs to be a worthwhile project for fund-raising but had not received any responses in favour of fund-raising for this.

Derys Maddox had raised the issue of traffic speed through Letton with PC members.

The results of Rosie Davidson's work researching SIDs was available on the PC website, and it was agreed that she would draft a shorter version to be sent out on the Community Email System. The issue would then be considered again at the next meeting.

Cllr Roger Phillips had indicated that the local Community Support Officer (police) would be prepared to come and speak at a PC meeting but this was not felt to be necessary at the moment as Rosie Davidson was already in touch with the CSO.

As part of the discussion about traffic speed through Letton, Derys Maddox had stated that a pavement running along the main road through the village would be of huge benefit to residents, and Roger Phillips had been asked to give an opinion on this. In an email to the PC he said "*I regret to say that the limitation of budgets would not have the capacity for a new pavement in Letton..... The cost of a pavement would be quite considerable and would need to include dropped kerbs for entrances*"

He mentioned the Community Infrastructure Levy (a charge on developers) as a possible source of funding, but stated that this is currently being revised by government.

5. Correspondence

The following items had been received.

*Minerals & waste local plan consultation to 6 October

*Rights of way consultation to 10th November. Dave Scott had agreed to arrange a meeting of the Parish Footpath Officers to co-ordinate a response.

*Seminar for parish councillors on September 28th, covering development planning, Neighbourhood Plans, the code of conduct and Safeguarding

*A workshop for clerks about the new code of conduct on 19th September (RL to attend)

*Invitation to the CPRE conference on 13th October

*Invitation from the Bishop and the High Sheriff to a conference on Tackling Loneliness on 14th October

*A letter from the Conservative Association proposing a coffee morning for parish councillors with a Herefordshire Council Cabinet member invited as a speaker. ACTION: the clerk to scan this letter and circulate it by email.

6. Report back from any events attended by members

Nothing to report

7. Highways matters and Footpath matters

7.1 Cllr Phillips had indicated that it would be useful for parish councils to forward suggestions of highways to be considered for resurfacing in next year's programme. Roger Marshall had circulated suggestions as follows.

Kittys Lane, from the A480 to the NC VH bend

The A4112 between Little Parton Farm and where the dismantled railway 'crosses' the road. These suggestions were agreed and it was suggested that a stretch of the C1080 to Almeley might be added.

ACTION: Roger M and/or the clerk to forward these suggestions to the Locality Steward.

7.2 It was noted that, due to steadily decreasing contribution from Herefordshire Council, if the lengthsman service is to continue at the same level in 2018/19, the PC's budget for this will need to be increased by £550 from its current level of £2,056. The parish council budget will be set at the next meeting but it is helpful for members to be aware of these figures in advance.

7.3 The clerk had received a query from a resident who had been following Walk 3 in the parish council footpaths booklet (available on the PC website). Rosie Davidson, parish footpath officer for Letton, had checked the walk and found that a finger-post was missing.

ACTION: Roger Marshall will arrange for this to be replaced by the P3 contractor.

8. Report back from the Parish Plan Action Plan Working Party (PPAPWP)

8.1 Work was continuing on the proposed Letton community open space (Letton Park) and members of the community had been contributing valuable expertise. An open meeting was scheduled for 26th September in the community room at Letton church.

8.2 A small group had been set up to pursue initiatives for young people, with a family rounders match to take place on 7th October, and the idea of a family event on New Years Eve was also being pursued. PPAPWP had been able to allocate some budget money to this group by moving it from other 'pots' within PPAPWP and also using proceeds from the raffles at the community lunches.

9. Report back from Norton Canon Village Hall management committee

There was a need to replace some of the double-glazed sealed units in the hall, and this had been arranged.

The committee had agreed that a rail could be installed to which bicycles could be chained.

10. Set meeting dates for 2018

Members were happy to continue having meetings on Tuesdays – the actual dates would be set at the next meeting.

11. Finance

Retrospective agreement required for cheques paid since the last meeting:

Lengthsman: £238 on 1/8/17, £212.50 on 1/9/17

Accounts for payment:

Clerk's salary: £280.93 gross, £112.40 payable to HMRC

HMRC is paid quarterly so this tax is against the July and the September salary payments ie. a deduction of £56.20 each time

Expenses: postage, printing, stationery, etc £28.10

Hire of hall for meeting @ £6 per hour: £12

Data protection registration £35 (an annual payment by direct debit)

All the above expenditure was approved by the meeting (proposed Richard Betterton, seconded Robert Humphreys)

12. Planning matters

Recent planning applications / decisions were as follows.

Deadline for comments	Code	Details	Parish Council response	Decision
7/9/17	172721	Upper Newton Farmhouse, Kinnersley. Agricultural building for storage of cattle muck.	Support (comment = no objections)	
28/8/17	172889	Prior approval sought: Upper Norton Farm. Proposed extension which will extend beyond the rear wall of the dwellinghouse by 8m.	Parish council response not required	
11/8/17	172404 and 172405	The Masons, Kinnersley, retrospective application for greenhouse (includes listed building consent)		Granted 24/8/17 listed building consent not required
7/8/17	172290	Land adjacent to The Village Hall, Norton Canon, Residential development comprising 2 pairs of 3 bed semi-detached houses	Kinnersley and District Group Parish Council supports this application. However we understand that the site includes the septic tank for the four adjacent Reema Cottages, and that planning consent should ensure suitable provision is included to service the Reema Cottages' sewage.	Granted 23/8/17
12/1/17	163911	Havercroft, Kittys Lane, Norton Canon Application for the removal of condition 8 of planning permission 95/0308/N (conversion of barn to form holiday accommodation) to change holiday let to residential accommodation.	Support (comment = no objections)	Granted 24/8/17

13. Items of parish interest

In 2011, to mark the 200th anniversary of the publication of a celebrated catalogue of apple varieties, Herefordshire Council's Countryside Service offered apple trees of traditional varieties to various community groups. KDGPC applied for 3 trees and received one each of Downton Pippin, Stoke Edith Pippin and Herefordshire Russet, which were planted in the grounds of Norton Canon Village hall. These are all eating varieties and are now fruiting well. RL suggested that she should pick the apples in advance of the Family Rounders Match on 7th October, and make them available to residents at that event, and this was agreed.

There being no other business the meeting was closed at 8.50pm.