

Minutes Kinnersley & District GPC Parish Plan Action Plan Working Party (PPAPWP) Meeting held at Brunswick House, 7.00pm Tuesday 21st February, 2017

1. **Present:** Roger Marshall, (chair), Stephen Turner, Kate Garratt-Adams, Peter Plunkett, Sophie Plunkett
Derys Maddox, Richard Betterton.

Apologies: David Scott

2. **Minutes of 03.01.2017 meeting:** adopted as a fair record. Proposed ST, seconded DM

3. **Matters arising:**

No Actions not covered on agenda;

4. **Report from Parish Council Meeting held on 10/01/17.** RM reported:

- i. The Council Agreed to re appoint both the Lengthsman and P3 Contractor.
- ii. Norton Canon Village Hall Committee has agreed the school bus can turn in car park.

5. **New Members:** ST reported Saffron Truelove is interested in joining the Action Group with a particular interest in childrens' needs and objectives within the Parish Plan but has a regular commitment on Tuesdays so unable to attend today. Action: RM to meet her.

6. **(Group) Parish Tree Warden: Update:** Richard Summerbell of Letton appointed Parish Tree Warden with support group RM, KGA & Mike Williams of Norton Canon. **Action** RM. Meeting on 03.03.17.

7. **Action Plan report on Objectives: ST.** Update available on website.

Objective 2. Broaden access to printed magazines. **Action: RM.** Review date: May 17.

Objective 3. Broadband Service now available in Letton. **Action:** RM Meet with Matt Smith to consider service to residents on/ off the A4112 and Norton Wood.

Objective 4. To encourage use of Parish churches etc. DS reports the development of Kinnersley Church and car park project is moving forward. **Action:** DS ongoing. Letton Church library space. **Action:** DM submit report to Letton PCC and explore interest.

Objective 6. Community Space. **Action:** DM get group together to explore interest & initiate meeting with Staunton on Wye PC chair.

Objective 9. Neighbourhood Watch. On track and needs to be built up. **Action: PP.** Public meeting at end of April. Venue Kinnersley pub if open.

Objective 13. Informing Residents work of Parish Council. **Action: RM** to write article for April Signal, OTN.

Objective 14. Community e-mail Initiative (CEI): **Action all:** still names to collect. **Action DM:** to confirm if those on Kinnersley list with no email addresses have no interest in Scheme. ST to circulate most recent list of those not on the database at present.

Objective 18. Pleasant and healthy environment. Flyt-ipping - **Action: RM** to discuss possible use of surveillance equipment. **Action KGA/RM** Consider article on fly-tipping from Staunton o/W website for Signal and for group website. **Action: PP** Send copy of police notification on fly-tipping to KGA.

(N.B. There is now an official site for domestic building rubbish in Kington opposite the Kington Surgery).

Objective 19. Benches: **Action: RB/KGA.** 2 benches need to be ordered through parish council before March 31st. One to be sited in Sarnsfield. **Action: KGA urgent:** to identify one further site a.s.a.p. To be installed by volunteers.

Objective 25. Traffic speeds/ traffic calming. **Action: RM. Objective** to be opened by RM who has attended an Eardisley Highways Group meeting to learn about "calming traffic ", community "speed watch kits" etc. RM to contact Simon Hobbs of HC Accident Team to raise the question of speed calming measures by Kinnersley Castle as raised by KGA.

Objective 27. **Action: RM** to clarify through Paul Williamson and Mike Sergeant if the bus stop at Sarnsfield Oak is an 'official' bus stop, and whether seeking to provide a bus shelter might prejudice the stop's further existence.

Objectives 34,35,36. **Action: RM.** Complete Mapping of land in 4 parishes to allow easier negotiation on foot paths and ditches and facilitate identification of possible walking/cycle routes on old railway line.

Action: RM/ST/PP investigate possible purchase of OS digital map to facilitate marking identified needs on footpaths etc.

8. Parish Plan review: to be completed before end of March 2017.

Action: All: Urgent.

- i. Leaders to submit annual report asap to RM
- ii. RM will co-ordinate and arrange publication.

D.M. Open spaces, Letton church, community lunch
D.S. Footpaths update, Kinnersley church and car-park
K.G.A. Environment and benches, tree Warden
S.T. Community email Initiative
P.P. Neighbourhood Watch and Fly-tipping

- iii. Copies will be available on website, distributed via community email, with 'hard' copies available in all parish facilities, churches, pubs, village hall and available on demand, and by delivery to those not on the CEI which provides a further opportunity to visit face-to-face those not on the CEI.

9. Date of next meeting:

Friday 21st April 7pm at Sarnsfield Grange, courtesy of Sophie and Peter Plunkett.