

Minutes Kinnersley Group Parish Plan Action Plan Working Party meeting held at Kinnersley Castle at 7 pm, Tuesday 13. 05. 2016

Present: Roger Marshall (chair), David Scott, Derys Maddox, Peter Plunkett, Sophie Plunkett, Stephen Turner, Richard Betterton, Kate Garrett-Adams

1. **Apologies:** Heloise Kirby,

2. **Election of Officers:** Chairman, Roger Marshall, Finance Officer, Peter Plunkett, and Minute Secretaries D Maddox & Richard Betterton agreed they were prepared to stand again for the next year. Proposed by RB second KGA. Agreed unanimously.

3. **Minutes: 23.3.2016** Approved.

4. **Matters arising:** PP to check 'carry over' figure for bench installation in Environment Objective, and meet with RM to review accounts for 2015/2016.

5. **Parish Council Meeting:** RM reported that there was no Parish Plan comment/direction to pass on from the PC meeting on 08.03.2016.

RM Attended a Fuel Poverty meeting. He reported that local residents in fuel poverty difficulty can apply for support from the Marches Energy Agency. RM will consider how/if this can relate to Objective 30.

6. **Report on Environment Objectives:** KGA raised the possible appointment of a Parish Tree Warden.

Action: KGA: information re: powers, duties, responsibilities and costs to be circulated to action plan members: If agreed the proposal should be recommended to the Parish Council. It would be helpful to know names of persons willing and qualified to undertake such a role. It was felt any proposal to the PC should carry a named potential warden.

7. **Short review of Open Meeting at NCVH on 13.03.2016.** Attendance disappointing but group had fulfilled its responsibility to publicise its actions and achievements. It was agreed an information table be available in the NCVH on the occasion of the Village Fete on July 9th, 2pm-5pm. Proposed by ST, seconded DM. RM, DM, PP, SP volunteered to 'man' the table.

8. **Finance Report and Update.**

PP has received from DM an up-to-date annual account re: the luncheon club which now has £156.88 in hand from raffle.

RM confirmed that there was no need for a separate auditor for the Action Plan Working Party accounts as they are part of the Parish Council accounts. Action: PP to ensure APWP annual accounts reconcile with The Clerk's overall PC accounts.

ST emphasised the need to be pro-active in developing third-party projects to meet Objectives as there would be every likelihood that the PC might allow only reduced funding for the WP in future years as pressures grow on the PC to support local services; the Lengthsman being one example. ST also reported how the NCVH is applying for funding from 'Awards for All'. This can be found at: www.biglotteryfund.org.uk/funding/Awards-For-All

Action: Agenda item next meeting. WP members to consider how funding can be applied to objectives.

9. **Community Email initiative.** This free initiative now has a 54% take up and rising. Norton Canon, with all households visited has settled at 86%.

ST stressed the importance of re-visiting households until we have a face-to-face answer (yes or no) and requested to be informed of all local activities and to have more names signed up. He will distribute a revised up-to-date list of households not yet signed up. Good practice will be to connect people with no email with next-door 'buddies' who might be happy to print out communiqués as they arrive.

The Purpose of the initiative is:

1. to promote local events and activities.
2. to underpin Action Plan WP activity; NWS for example.
3. To encourage neighbourhood action and support.
4. And, when numbers make it a viable vehicle, sound out parishioners on matters of community import.

7. WP Action Plan Report [reports on material changes to Live objectives only]:

See updated report on GPC website. ST to submit May iteration to Ruth Lovelace.

Objective 2: Widen access to local printed magazines... Signal. RM reported little material change but that deadline for a report was End of June It was observed that the Signal is now available electronically (see PP2 of the May issue). RB asked if the Offa Tree News was similarly available. No-one knew. Action RM....Meeting end of June.

Objective 3: Affordable faster broadband for the parish. No material change from RM but further concern was expressed that the Eardisley telephone exchange (which serves Letton and Kinnersley in part) is underperforming.

DM suggested there was a need to consider if a scheme should be devised to consider community action to BT. DS suggested OOKLA can monitor broadband speeds over any time period and it might be helpful if those with poor b/band were asked to record speeds and then group together to lobby BT. ACTION: RM to continue monitoring and review how best to get data off parishioners.

Objectives 4&5: Encourage churches and NC village hall to put on more events and increase and advertise more widely church use for community events.

Kinnersley Church is exploring the upgrading of the church to improve community use, and DS reported on discussions with Balfour Beatty re: car park on land west of Hurstley lane as part of the planning.

Letton Church already has a meeting room available for community use though facilities are a bit sparse.

Objective 6: To establish a Community Open Space in NC, L, & K.

DM Reported that there is currently land for sale at Letton some of which could be suitable for recreation such as adult exercise, children's activities (though it is on the main road).

ST reported a similar project is also under initial review for land adjacent to Norton Canon Village Hall.

Objective 12: Community Lunch. The lunches are now successfully held at the Portway Inn. Next Lunch: Thursday June 2nd.

Objective 13. Role of Parish Council. Rosie Davidson writing piece for publication on Parish Council website and subsequently in Signal, and OTN (?).

Objective 19. Two benches now installed in Kinnersley. Installation by a charitable donation.

RB to send details of donation to PP. RM asked if it was possible to generate some publicity re: these benches as a means of encouraging further generation.

Action: KGA/RB. As part of our review of actions and successes this needs to be written up and publicised.

Objective 21: Lengthsman Scheme: Ran well and to budget in 15/16. RM reported that the Parish Lengthsman Scheme will not be fully grant supported in 2017/2018 when it will be reduced by 75%. To access the 25% remaining, it is mandatory that the GPC add £60 (minimum) per KM to the precept. Paradoxically, the P3 funding will remain at 100% but to access it is also the case that a mandatory 15% precept contribution will be required. This means to continue the service we would need to find an additional c. £2,600 in 2017/18. If added to the precept it would be C. £9.39 per typical Band D household. This will need to be debated in Parish Council in May and July but before that there will need to be a clear AP WP group view. **Action: agenda item. RM to outline exact figures and impacts for both PC and WP.**

Objective 31: Maintain & Improve access to parish footpath network. DS reported that £750 spent on stiles repaired and gates fitted. Also reported a change in funding for 'resources' (stiles, gates....). In statute, local authorities (HC) should provide at least 25% of the cost of hardware installed by landowners but HC had chosen to provide hardware FOC until recently This has now stopped and the Landowner will now be required to renew any hardware. It is currently unclear if the 25% grant will still be available. The question arises as to whether we should consider applications for grant aid to supply hardware, and whether we should use some of the LS P3 grant-funding to purchase these items if landowners are reluctant.

Objective 33. Range of local circular walks. Decided objective 33 can be deferred.

Objective 34. Opening up of old Hay Railway. DS reported discussions currently underway and ownership of land either side of railway identified in the Kinnersley area. RB attending a meeting on Friday 13th with a possible enthusiast.

AOB. This year's Norton Canon Summer Fete is set for July 9th... 2pm to 5pm.

Date of next meeting: Tuesday 28th June, Dairy House, Sarnesfield , 7 pm.