

**Minutes Kinnersley & District Group *Parish Plan Action Plan Working Party*
Meeting held at Brunswick House, at 7.0pm on Tuesday, 12th March, 2019**

1. **Present.** Roger Marshall (chair), Dave Scott, Stephen Turner, Kate Garrett-Adams and Saffron Truelove
2. **Apologies:** Derys Maddox and Richard Betterton
3. **Minutes of Last Meeting:** Were agreed as accurate
4. **Matters arising:** Obj.18 – RM stated that the proposed meeting with the Tree Warden had not taken place. There was a proposed idea of communicating the services of the Tree Warden for any resident that suspected they had ash die-back.
5. **Report from Group Parish Council Meeting:** Copies of draft Minutes have been circulated.
6. **Finance Report:** RM explained that following a meeting with the Parish Clerk that any unspent 18/19 budget can be booked in 19/20 as long as the expenditure had been identified before the year-end.
7. **Neighborhood Watch Scheme:** RM reported that PP had organized the next meeting for the 10th April. RM to speak to PP regarding the change of signage in Kinnersley.
8. **Young Persons update:** SaT updated the meeting on the success of the Curry & Quiz evening, with 28 attendees. Income of £143 and expenses of £177, of which £65 was for the hire of the village hall. There was a discussion about ensuring PPAPWP events were correctly identified to ensure no conflict or misrepresentation with private events.
9. **Parish Plan Review:** As detailed in the updated Parish Plan, specific points include:
 - a. Obj.3 RM to follow-up with Roger Phillips
 - b. Obj.24 ST to start this objective and consider best process options
 - c. Obj.28 ST to review availability and circulate via CEI
 - d. Obj.33 RM to take this on in conjunction with PFO meetings
10. **Date of Next Meeting:** 7pm on Tuesday, 14th May at Sarnesfield Court