

Minutes of the Kinnersley & District Parish Plan Action Plan Working Party meeting held at Sarnesfield Grane on Tuesday 16th July 2019

1. **Present:** Roger Marshall (chair), Katherina Garratt-Adams, Derys Maddox, Peter Plunkett, Dave Scott, Saffron Truelove, and Stephen Turner.
2. **Apologies:** Sophie Plunkett
3. **Minutes of Last Meeting:** Were agreed as accurate.
4. **Matters Arising:** None
5. **Report from Group Parish Council meeting:** Copies of draft minutes have been circulated.
6. **Review of Terms of Reference for the Kinnersley & District Parish Plan Action Plan Working Party:** The current ToR require three Parish Councillors, currently there are only two, discussion followed as to whether to ask the Parish Council to amend this requirement and concluded that it should remain as is for now with the view to request participation from one of the other councillors. **RM** actioned to request PC approval to continue with two councillor representatives for the present. The second clause discussed related to the requirement for five members to attend a meeting to ensure it is quorate with the conclusion being not to request any change at present as this requirement had only been breached once or twice during the past five years.
7. **Finance Update:** None
8. **Neighbourhood Watch Scheme update and report on Public Meeting:** Following the recent PC meeting discussion relating to “We Don’t Buy Crime”, the meeting discussed the proposal and **PP** was actioned with producing an “expert paper” ahead of the next PC meeting.
9. **Community Lunches update:** There was a debate as to the reasons the planned BBQ in August had been cancelled and the impact to those within the community that are unable to regularly join the midweek lunchtime events. It was decided to enlarge the proposed summer Rounders Match to include a community BBQ, see below 10.
10. **Young Persons Update:** Sun 8th September (subsequently changed to Sun 15th September) will see a Rounders & BBQ event at Sarnesfield Court. **SaT and RM** to meet and coordinate. There followed a discussion about the Curry & Quiz nights and alternative locations to the Norton Canon Village Hall due to hire cost. **SaT and KGA** to discuss an option of holding the next event at Kinnersley Castle on 12th October.
11. **Parish Plan Review No.2:** RM reported preparations are on-going and circulated proposed layout with suggested topics for **ALL** to review and revert to RM with any glaring omissions.
12. **WP Action Plan Review:** As detailed in the updated and circulated AP.
13. **Date of Next Meeting:** Tuesday, 24th September 2019.