

Minutes Kinnersley Group Parish Plan Action Plan Working Party meeting held at The Grange, at 7 pm, Tuesday 05.01.2016

Present: Roger Marshall (chair), Stephen Turner, David Scott, Derys Maddox, Katherina Garrett-Adams, Richard Betterton, Peter Plunkett, Sophie Plunkett and Heloise Kirby.

1. **Apologies:** Kate Watkins
2. **Minutes:** 26.10.2015. Approved.
3. **Matters arising to be addressed throughout the agenda.**

4. Report on Group Parish Council meeting 10.11.2015:

- A. Parish Council approved PP AP WP's action plan budget [£1,200] for 2016/17 and reminded AP WP of need to explore other sources of funding.
- B. Parish Council noted success of Community Lunches.
- C. £200 of budget was agreed by the Parish Council for Lengthsman Scheme as it would be match-funded by Hereford Council.

5. Financial Report:

- A. The Draft Parish Plan Action Plan Working Party Budget for 2016/2017 was approved but there is a need for the Action Plan working group to consider seeking funds for specific objectives in coming year. There is grant money around and we need to consider applications. Grant money received would need to be focussed on the claim basis. **Action:** ALL: to consider possible objectives that could be facilitated by an appropriate grant application.
- B. Hereford Council's Project Development Officer is Dave Tristram, and most approachable.
- C. Small profit from community lunch raffle money to be considered for specific objective, possibly another community bench, or a pending objective?
Action: DM. Raffle money to be transferred to Peter Plunkett (PP) after next quarter accounts.

6. Action Plan Update 4: 6th January, 2016

While Stephen Turner (ST) had received two updates some were also outstanding and it was agreed that ST would take notes as the meeting worked through 'live' objectives, update the rolling Action Plan, circulate to members and submit a final copy to the PC clerk on 8th January.

7. Reports on Objective in-hand: [See also Action Plan update on PC website]

Obj. 1. Improve parish website to include additional material and to make it more attractive.

Action: RL working to upgrade site. No cost at present. To be presented at next Parish Council meeting.

Objective. 2. Broaden access to local printed magazines: Objective: to present proposal to test viability of supplying a free copy for every house to help improve community cohesion. Signal crosses 4 group parish councils and 10 parishes. Kinnersley is served by Offa Tree News but also lies within Signal area of editorial coverage.

Action: 1. RM to continue to see group parish clerks to explore scope of proposal, enthusiasm for proposal and possibility of additional funding from other Group PC's. **Action:** 2. DM to give item to Staunton school newsletter re: Signal to help boost subscriptions numbers.

Objective 3. Faster broadband - Leader RM. Fibre-optic cables from telegraph poles locally so some progress. Through the Universal Service Obligation (USO) the government has committed itself to 'reasonable speed' - 10Mbps by 2020 for all. In the short-term those households with less than 2Mbps Those who fail to achieve that can apply for a government subsidy to install satellite b/band services (dish) but after that household must pay the necessary fees. This subsidy, the Universal Service Commitment (USC) is already available locally and administered by Fastershire.
Action: RM to report in March Signal.

Objectives 4&5: Encourage churches and NC village hall to put on more events and **increase and advertise more widely church use for community events.**

ST reported 70 people at history day, and that the village fete is to be held at Norton Canon village hall in July – 9th.

Dave Scott (DS) reported that Kinnersley Church is exploring improving their facilities with Hereford DO. The lay-bye (old A4112) is to be extended as a pull in and to increase parking space.

Action 1. All Action Plan WP members & also members of PCC's to encourage greater use, and sharing of ideas.

Action 2. DM to bring up at next Weobley & Staunton Group of Churches' churchwardens meeting.

Objective 6. Establishment of Community Open Spaces.

Richard Betterton (RB) pointed out that if part of the old railway could be opened up this could be linked with 19 and 34.

Objective 9. NWS. Leader PP. Numbers increasing but too slowly. RM reported that those who expressed willingness to 'join' a NWS in PP questionnaire could not be traced; only the volunteers to help run a NWS had completed the 'contact' page of the PP questionnaire.

Action 1. PP/RM. To complete setting up of signage. RM to ask Locality Steward about seating posts into the verges where no other upright is available. **Action 2.** AP Working Party members to be encourage parishioners to sign up by personal enquiry; perhaps when promoting Obj' 14 door-to-door. **Action 3.** PP to liaise with Heloise Kirby in writing a piece for Signal that will promote NWS participation.

Objective 12. Luncheon Club. Action: DM to discuss costs with Jim Cotterill and consider with lunch group use of raffle money. **Action:** DM/SP. Review June 2016

Objective 14. Community Admin Email. ST reported overall take-up is now above 25%. Direct action to increase take-up is called for and parishioner addressee lists have been/will be again circulated for WP members to call on parishioners face-to-face. **Action:** WP members visit those on list to see if they will sign up to scheme; liaison with ST/RM. RM to send copies of leaflet re: enrolment to all WP members.

Objective 19. Provision of Benches. Two benches, gifted by Kinnersley Parish Meeting now in urgent need of installation. **Action:** (i) DS to establish team for installation. (ii). RM/DS to maximize publicity in order to promote concept of donating benches 'in memory', etc..

Objective 33: Maintaining access to Parish Footpath Network. Needs annual review March 2016. **Action:** DS & PFOs. Meeting to be arranged.

Objective 34. Opening up old Railway Line for recreational purposes. Richard Betterton (RB) has now accepted leadership for Obj' 34 with Andy Johnson & Dave Scott as partners.

Objective 35/ 36. [*Not Discussed but carried over from last meeting*]. Kate Watkins (KW) recommended discussion with Cart Shed (Patrick Wrixon) as the Cart Shed is involved in provision of local activities; some for children. **Action:** RB To contact Patrick Wrixon re: facilities for community.

Any other Business:

(1)

Public meeting with presentation meeting to update progress of Action Plan. Sunday March 13th 2016. 2pm – 4pm.

A. Consider a 4pp newsletter/annual review for circulation at or after event. Newsletter costs likely to be c.£150. **Action:** RM to advise.

B. Consideration of items that may attract attendance. **Action:** All members to put ideas to RM. These may include: (i) Invite BT/Fastershire. Re: broadband; **Action** RM (ii). Identify Cart Shed and other local resources. **Action** RB. (iii) Attendance of Lengthsman and Footpaths Officer. **Action:** RM to discuss.

- C. Hall provisionally booked. RM to book.
- D. Need to sharpen up on presentation with fewer presenters than last time.
- E. Pull forward 'pending' objectives with a view to encouraging new leaders.
- F. All members need to consider:- (i) Boards for Objective achievements. (ii) Large scale format of action plan. (iii) get large scale Map from Peter Bishop if available.
- G. Publicity: (i) Feb. Signal: 'save the date' : (ii). More detailed publicity in March Signal **Action:** RM/HK
 - (iii). Hereford Times. **Actions:** 1. RM to speak to Sally Boyce re: post event publicity for Working Party.
 - 2. RM. Agenda for next meeting to focus on presentation & rehearsal.
 - 3. Lead officers - consider how to present the Objective achievements.

AOB (2). To have an annual Review of pending objectives to identify possible new objectives and possible new lead officers, but primary focus should be to complete on-going work.

Date of Next Meeting: Tuesday, 23rd February, 2016 @ 7pm
Venue: The Grange, Sarnesfield.

Dmm/7/1/16