

# DRAFT

To: Kinnersley & District Parish Council

From: Parish Plan Steering Committee

Subject: Parish Plan Governance

Date: 8<sup>th</sup> May 2014

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Towards the end of 2012, the Parish Council set up a Parish Plan Steering Committee to undertake the creation and publication of a Parish Plan. The constitution of the Steering Committee laid out the purpose, finances, and operation of the Steering Committee. With the final adoption of the Parish Plan document by the Parish Council, the purpose of the existing Steering Committee will have been achieved.

The next stage of the Parish Plan will be to take the thirty-six identified and agreed objectives and create and work through an action plan that will deliver against each of these over the foreseeable future.

We propose that following adoption of the Parish Plan document by the Parish Council, the following actions should be completed by the existing Steering Committee before being formally dissolved:

- Communicate the adopted and finalised Parish Plan across the Parish, and
- Run a public meeting of identified volunteers (from the survey conducted in September 2013) that will form the core resource for the next delivery stage.

From the above meeting, we would expect to identify a number of individuals from across the Parish that will form a new steering committee, subject to Parish Council ratification, together with associated working groups aligned to each of the ten categories identified in the Parish Plan, namely:

- Communication
- Village Hall and other Community Venues
- Living in a Supportive Environment
- Work of the Parish Council
- Environment
- Highways, Transport and Drainage
- Public Transport
- Housing
- Footpaths, Bridleways and Cycling
- Young People

We expect that there will be a number of existing Steering Committee members that wish to continue in various roles within the new structure ensuring an appropriate level of continuity, whilst injecting new ideas and energy from individuals who have indicated that they wish to participate in the Parish Plan exercise and/or specific objectives.

In due course, a new constitution will be proposed to the Parish Council to ensure appropriate governance is in place to successfully deliver the Parish Plan objectives.