

Minutes Kinnersley Group Parish Plan Action Plan Working Party meeting held at Dairy House at 7 pm, Tuesday 26.10.2015

Present: Roger Marshall (chair), Stephen Turner, Derys Maddox, Katherina Garrett -Adams, Richard Betterton, Kate Watkins and David Scott.

1. **Apologies:** Peter Plunkett, Sophie Plunkett, and Heloise Kirby.

2. **Minutes:** 24.08.2015 Approved

3. Matters arising:

- A. Community lunch. DM (Derys Maddox) sent Financial report to Peter Plunkett (PP).
- B. Objective 1 update Parish website: following council training session RM (Roger Marshall) established that there is money for smaller Parish Councils to create new websites, but not update pre-existing websites. **Action:** Ruth Lovelace will up-grade website before January.

4. Report on Group Parish Council meeting 08.09.2015:

- A. Councillors pleased over action plan achievements.
- B. Norton Canon Village Hall - improvements and increased use of village hall reviewed.
- C. Agreed website should be upgraded and Clerk had offered to do this.

5. Financial Report:

- A. Action plan finances need to be up-to-date for next council meeting for consideration of any additional funds for 2016.
- B. Consider specific financial needs under Item 5.
- C. Kinnersley Parish Meeting have donated £349.20 for seats now purchased and waiting to be installed. One more concrete plinth needed and hardware to bolt down 2 seats. Kinnersley parish meeting will be approached for installation costs. **Action:** RB & KGA

6. Action Plan Update 3: dated October 25th 2015

7. Reports on Objective in-hand: [See also Action Plan update on PC website]

Obj. 1. Improve parish website to include additional material and to make it more attractive. RL offered at PC Meeting to upgrade site and present early thoughts at PC meeting on 10.11.15
Action: RM/RL to investigate finance.

Objective. 2. Broaden access to local printed magazines: Objective free copy for every house. Discussion:- should free delivery be to all of the parishes covered by Signal or just K&D parishes? 36% of houses in NC get Signal at present. Very few in Sarnesfield.

Action: RM to discuss with other parish clerks how many houses in each parish/parish council (Signal reaches 4 group parish councils) in order to determine what proportions of costs from GPCs (C below) would fall to each GPC.

3 possibilities for increased funding: (i) Advertising. (ii) Sale price, where sold
(iii) Contributions from group parish councils.

Action: RM to see parish clerks to explore possibility of additional finance.

Objective 3. Faster broadband now live as BT seem to be active locally. Leader RM.

Objective 4&5: Encourage churches and NC village hall to put on more events and **increase their use for community events.** The issue may be poor publicity as events are arranged but non-churchgoers not aware; nor is cross-parish awareness as good as it might be. Suggestion that churches provide hospitality facilities for visitors, book exchanges, etc as there is grant money available. Norton Canon VH reported 14th November History Day.

PCC's are generally working slowly to include additional upgrades and costings to churches but recognition that in areas such as hours we lack a "critical mass" of people to maintain on-going events.

Action: Action Group members also members of PCC's so encourage greater useage, and sharing of ideas.

Objective 6. Establishment of Community Open Space. Derys Maddox reported that the Jarvis Charity can make donations for local projects but only up to c. £600 so any site would probably have to be a gift to the parish concerned.

Objective 9. NWS. Setting up of neighbourhood watch signs underway, and regular contact with police meetings. Newsletter is being circulated, but too small a constituency at present. RM observed c.160 respondents to PP Questionnaire indicated they would join a NWS. Discussion on how to get more parishioners involved.

Action: A. PP/RM. To complete setting up of signs. B. RM to research questionnaires and liaise with PP. C. Working Party members to encourage sign up.

Objective 12. Luncheon Club. Publicity, and speed of serving/menu, need to be reviewed. The LC is Self-funding. Accounts to PP. Profit from raffle will be used to finance free community tea Dec. 13th. Close objective. **Action:** DM/SP. Review June 2016

Objective 13. Publicise function of Group Parish Council. This should be a live objective and needs discussing with the PC. A new website should have a 'Role of the PC' page. **Action:** RM to Discuss with PC (RL). Community Admin' will help help with this when completed.

Objective 14. Community Admin' Email. ST reported overall take-up is now above 25%. Direct action to increase take-up is called for and parishioner addressee lists were/will be circulated for WP members to call on parishioners face-to-face. **Action:** WP members visit those on list to see if they will sign up to scheme; liaison with ST/RM.

Objective 19. Provision of Benches. Two benches, gifted by Kinnersley Parish Meeting now in urgent need of installation. **Action:** KGA to establish team for installation.

Objective 26. Review need for Grit Bins. Completed. Review in Sept' 2016 not October.

Objective 30. Facilitate the provision of independent advice on heating and insulation. Much publicity and tele-sales on this topic. RM stated he thought there was a funding solution for this but couldn't remember where. Consider arranging presentation from local firms? **Action:** RM to search out funding source.

Objective 31: Maintaining access to Parish Footpath Network. Needs annual review March 2016. **Action:** RM & PFOs.

Objective 34. Opening up old Railway Line for recreational purposes. Richard Betterton (RB) has now accepted leadership for Obj 34 with Andy Johnson & Dave Scott as partners.

Objective 36. Kate Watkins (KW) recommended discussion with Cart Shed (Patrick Wrixon) as the Cart Shed is involved in provision of local activities; some for children.

Action: RB To contact Patrick Wrixon re: facilities for community.

8. AOB

1. Need to refer back to respondents of questionnaire to explore possible ' person resources'

2. Need to Clearly link other villages with Kinnersley Group on website
3. Suggest Information useful to those new to area be on website
4. Suggest local Presentation meeting with tea to update progress of Action Plan.
Visual action KW. MARCH 13th 2016. Possibility of 4pp newsletter/review for circulation.
Newsletter costs? RM to advise. Initial suggestions: Invite BT. Re: broadband; Cart Shed and other local resources.
5. Members agreed feedback loops need developing.

Actions 1,2&3 RM/RB

DM to put Letton letter on Letton website

Action 4. ST/KW

6. Financial budget for 2016/17

Finance Allocation in PC budget for 2015/16: £1,180.

GPC will consider GPC budget /precept for 2016/17 at November meeting.

PPAP WP need equivalent budget for 16/17 for inclusion in GPC budget

Action: Review objectives 1-36 and draft 16/17 budget. RM/PP/ST

Next meeting: Tuesday, Jan 5th 2016. Venue to be confirmed.

[Next GPC meeting: Tuesday Jan 12th 2016].